



Vaughn Public Library Board Agenda

January 9 2020

5:30 pm VPL, B Suite

1. Call to order: MA, DB, CC, JC, MJ, JL, SJ
2. Approve Agenda
3. Approve Minutes December 2019
4. Public Comment
5. Continuing Business
 - a. Architectural Firm Phone Interview Review
 - b. Book Nook security/location
6. New Business
7. Director's Report
 - a. Statistical Report
 - b. Financial Report
8. Adjourn

Director's Report

January 2020



Programming

We are introducing some DIY programs in partnership with the Friends of the Library. The first one will be Jan 25th- DIY Drop-In "Victorian Valentines" with the Friends of the Vaughn from 10-Noon. Come make Victorian Inspired Valentines for your loved ones! Materials provided. Computer classes for beginners will begin this month. As always, check the VPL website www.vaughnlibrary.org or FB to see what's going on here.

Personnel / Building

The ongoing discussion regarding where to house the Book Nook so they have more visibility and security has a new element to consider. It is my understanding the City will want rent (\$195/month) if we move the librarian workstations to the vacant 3rd floor office. This is about half the annual income of the Book Nook. So, consider what you would like to do and we can discuss at the meeting.

Finance

With the changes made at the December board meeting, which are not yet reflected in the spreadsheets from the COA, to the best of my math, this is what our accounts look like for the end of 2019.

215 Account (this is the general fund) Revenues \$480,764.88 Expenses \$474,960.40 Balance \$5804.48

214 Account (this is the donation fund) Revenues \$34,399.75 Expenses \$40,806.33 Balance -\$6406.58

If one could easily move funds around, between the two accounts we would be short \$602.10 which is not bad for an annual operating budget (in my humble opinion).

On the Horizon

Phone interviews with four architectural firms will be Jan 7 & 8. Then we will invite two firms (or perhaps three) for a site interview/visit, please keep the week of January 20 open so you can participate in all or some of the final interviews.

The community members that will be part of the group that works closely with the architects will be gathered up or recruited this week.

The work of this group and the architect will stretch over the winter and into the spring. Hopefully, we will have designs by mid-summer.

Once we have designs, we'll move into capital campaign mode.

This forward movement is exciting and a bit frightening because the stakes are high and there is substantial money involved. So, we will progress with lots of thought, integrity and thinking again.

The initial expenditure for schematic designs gives us a plan and there is no smart progress without planning.