

Vaughn Library
Teen & Adult Programming Librarian
2023

This is a full time position with health, retirement and paid leave benefits. Starting wage is \$20/hr with a six month \$.50 increase depending on performance. This librarian is responsible for adult and teen programming, including collaborating with the children's librarian for summer reading. Promoting events and programs is also a key part of this position. Expect to work some Saturdays and evenings.

Duties include;

- planning and facilitating weekly, monthly and seasonal literacy based programming for teens and adults
- selects supporting materials for programming – print, digital, 3-dimensional
- reaches out to local partners such as the school district, higher education, museums, UW Extension for collaborative, impactful and successful programming
- creates engaging displays around the library related to programming/literacy/current topics
- develops knowledge in programming trends for teens and adults
- marketing & promotions for library events/programs, including social media
- seeks grant funding for programs

Skills include;

- high interest in connecting young people and adults with ideas and learning
- creative, innovative but organized
- excellent interpersonal communication skills
- leading/facilitating teens/adults
- using technology/software for design, marketing & promotion
- commitment to public service

Qualifications;

- experience with adult and teen programming, activities or events
 - planning
 - Implementing
- experience using technology to communicate effectively

To apply, please send a resume and a letter of application to Sarah Adams, library director sadams@vaughnlibrary.org. Applications will be accepted through December 16. The position starts January 9, 2023.