



Vaughn Library Board Meeting

August 12, 2021

Join Zoom Meeting

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Meeting ID: 810 0797 5508

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Call to order: MA, DB, CC, JC, MJ, JL, SJ

1. Approve Agenda
2. Approve Minutes July 2021
3. Public Comment
4. Continuing Business
  1. 2022 Budget Discussion
5. New Business
  1. Re-launch renovation project
6. Director's Report  
Statistical Report  
Financial Report
7. Adjourn



## Library Director's Report

August 12, 2021

Hi All,

Hope your summers are going well and you're enjoying times with friends and family. I am sneaking in vacation time at the cabin as much as possible. Both my kids can work remote, so it has been nice to "hang out" with them up at the lake, too. This week the City of Ashland re-instated a mask mandate for employees (regardless of vaccination status) and for folks entering the building. I have applied the re-instatement to the library as well.

### Programs

Follow the VPL on [Facebook](#) to get the most out of what's happening with programs this summer. Last Saturday was Kids Make Salsa day at the Farmers Market. This was sponsored by the PBS Kids grant. It was great to see all the librarians pitching in to make it a stress-free-fun-filled activity.

### Budget

I have created some personnel scenarios to discuss at the meeting (see below). Basically, adjusting hours and benefits for fulltime vs part-time only impacts the budget by \$3,000. Hiring a part-time circulation clerk at 9 hours/week or 20 hours/week has an impact of about \$10,000. The other big expense for 2022 is replacing technology. The staff computers and 2<sup>nd</sup> floor lab computers are all about 6-7 years old and due for renewal.

### Renovation Project Launch

Although we are experiencing a setback in progress toward ending the pandemic, I think we should move forward with launching renovation focus groups. Wondering what you all are thinking. Let's discuss at the meeting.

Take care,

Sarah Adams

2022 Personnel Budget Scenarios

P-1 This plan splits SM benefits and hours by anticipated KD retirement. 34 weeks at 36 hrs & prorated benefits & 18 weeks at 40 hours & full benefits.

It also has an additional library clerk position 20 hours/wk 52 weeks

P-1A SM full benefits for 52 weeks; hrs split 36/wk for 34 weeks & 40/wk for 18 weeks.

P-2 SM 40/wk & full benefits 52 weeks & clerk @ 20 hours/wk

P-3 SM 40/wk & full benefits & additional library clerk @ 9 hours/wk 52 weeks

Budget Lines	P-1	P-1A	P-2	P-3
Wages	199,276.00	199,276.00	201,696.00	201,696.00
Page/clerk wages	21,216.00	21,216.00	21,216.00	12,636.00
Longevity				
Pay	4,178.00	4,178.00	4,178.00	4,178.00
FICA	18,810.00	18,810.00	18,995.00	17,683.00
WRS	13,224.00	13,224.00	13,382.00	13,382.00
HAS	9,216.00	9,462.00	9,462.00	9,462.00
Med/Dent	69,984.00	70,764.00	70,189.00	70,189.00
Life				
Insurance	1,065.00	1,065.00	1,065.00	1,065.00
Workers Comp	423.00	430.00	430.00	430.00
	337,392.00	338,425.00	340,613.00	330,721.00